

Appendix A

**London Borough of Barnet
Contract Monitoring Overview
and Scrutiny Committee
Work Programme
June 2013 – May 2014**

Contact: Ash Tadjrishi 020 8359 2368 ash.tadjrishi@barnet.gov.uk

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Subject	Decision requested	Cabinet Member	Author
18 June 2013			
Contract Monitoring – Organisational Arrangements	The Committee to consider a report detailing: the organisational approach to the management of council contracts; and delivery and monitoring arrangements; and the working in partnership to deliver the overall vision.	Deputy Leader and Cabinet Member for Resources and Performance	Commissioning Group / Commercial Services
The Barnet Group End of Year Performance Report 2012/13	The Committee to review The Barnet Group Annual Report.	Cabinet Members for Housing and Adults	The Barnet Group
Parking Services Performance	The Committee to receive a report from the Street Scene Delivery Unit on the performance of the Parking Services contractor	Cabinet Member for Environment	Street Scene Director / Housing and Environment Lead Commissioner
9 October 2013			
Quarter 1 Performance	The Committee to receive Quarter 1 2013/14 Performance report for: a) NSCSO and DRS – performance of in-house delivery units prior to transfer to external providers; and, b) HB Public Law and The Barnet Group Ltd (including Barnet Homes and Your Choice Barnet).	N/A	Commercial Services / Lead Commissioners / Adults and Communities

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New Support and Customer Services Organisation (NSCSO) and Development and Regulatory Services (DRS) Contracts	Committee to receive a presentation from Capita and Capita Property and Infrastructure about the strategic objectives and improvement road maps for the NSCSO and DRS contracts	Deputy Leader and Cabinet Member for Resources and Performance	Chief Operating Officer / Commercial Services
Kier (Primary Schools Development Partner) Contract – Performance Report	Committee to receive a report summarising the performance (financial and KPIs) of this contract.	Cabinet Member for Education, Children / Deputy Leader and Cabinet Member for Resources and Performance	NSCSO / Family Services
13 January 2014			
Quarter 2 Performance (External Contracts)	The Committee to receive a report summarising the performance (financial and KPIs) of contracts within the committee's terms of reference.	Deputy Leader and Cabinet Member for Resources and Performance	Commercial Services / Lead Commissioners
Legal Services - Shared Services Update	The Budget and Performance Committee to consider the full year 2012/13 performance report of the LB Barnet / LB Harrow legal shared service (HB Public Law).	Leader of the Council	Commercial Services / Assurance Director
External Contracts – management resources	Committee to receive a report detailing the staffing structure and financial resources dedicated to managing key external contracts (NSCSO, DRS, HB Public Law, The Barnet Group).	N/A	Chief Operating Officer / Commercial Services

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17 March 2014			
Quarter 3 Performance (External Contracts)	The Committee to receive a report summarising the performance (financial and KPIs) of contracts within the committee's terms of reference	Deputy Leader and Cabinet Member for Resources and Performance	Commercial Services / Lead Commissioners
Closedown Reports - CSG and Re Ltd.	The Committee to receive a report summarising the key findings of an external end of project health check	Deputy Leader and Cabinet Member for Resources and Performance	Commercial Services / Lead Commissioners
TBC – Long List			
Street Lighting Contract – Performance Report	Committee to receive a report summarising the performance (financial and KPIs) of this PFI contract.	Cabinet Member for Environment	Development and Regulatory Services Director